



Utility Transfer Form

Stone Oak Property Management

You've been approved! Please note that this form must be submitted **PRIOR TO MOVE IN** to obtain keys.

Name(s) _____

Address _____

You must have ALL utilities transferred into your name at or before move-in unless we handle billing or it is not applicable. The cost of any utility bills not transferred as well as an initial admin fee of \$25.00 plus \$10.00 for each additional day thereafter will be charged to you until accounts are transferred. If you have any questions about utility providers let us know or [visit our website to see service providers](#).

Instructions: Fill out all applicable lines and include provider name, account number, and start date of services. Other options for items below are "N/A" if services are not available, "billed by management" or "included in the lease."

If you have any questions or need assistance please contact **Citizen Home Solutions via **877.528.8324** or online at **citizenhomesolutions.com**

Electricity:

_____	_____	_____
Provider	Acct #	Start Date

Water:

_____	_____	_____
Provider	Acct #	Start Date

Trash:

_____	_____	_____
Provider	Acct #	Start Date

Gas/Propane:

_____	_____	_____
Provider	Acct #	Start Date

Signature _____ Date _____ Printed Name: _____

Signature _____ Date _____ Printed Name: _____